

# Celebrate at Old Town

The Town Hall & Town Green Hours of Availability:  
9:00am - 10:00pm / 7 days per week The Town Hall Max Capacity: 125

## WEDDING RATES

\$3,000 {Venue Rental} Includes entire event day (1 hour - the evening prior)

\$1,500 {Venue Rental} Includes 5 hours of time to include set-up, event take down, and cleanup.

\$1,000 deposit required at the time application to reserve the venue  
\$500 refundable damage deposit required at the time application is submitted

## SOCIAL EVENT RATES

\$125/hr (2 hr Min) Monday through Thursday • 8am-5pm

\$250/hr (2 hr Min) Monday through Thursday • 5-10pm

\$250/hr (2 hr Min) Friday through Sunday • Daytime

\$350/hr (2 hr Min) Friday through Sunday • Evening

## NON-PROFIT (Must show proof of 501C3)

\$75/hr (2 hr Min) Monday through Thursday • 8am-5pm

\$150/hr (2 hr Min) Monday through Thursday • 5-10pm

\$150/hr (2 hr Min) Friday through Sunday • Daytime

\$350/hr (2 hr Min) Friday through Sunday • Evening

For hourly rental, a refundable damage deposit equal to half of the total rental fee is due at the time application is submitted.

## Fee Schedule

\$150 - Cleaning Fee

\$150 - Sound Fee

\$10.00/ea - Tables (Optional)

\$3.00/ea - Chairs (Optional)

\$50/hr - Set Up/Take Down

\$25/hr (2 hr Min) - Security (Required for rentals involving alcohol)

## Resident Perks

Old Town Homeowners will not be required to pay venue cost, but will be responsible for all other fees. Swallowtail Flats/Massee on Main residents will receive a 50% discount on venue cost and are responsible for all fees.

## Cancellation Policy

90 days cancellation notice is required to receive full refund of deposit amount.

60 days cancellation notice - 1/2 of deposit amount will be refunded.

Less than 60 days cancellation notice - no refund of deposit will be given.

